

DOCUMENT 00300

BID FORM

BIDDER (Name and Address):

PROJECT IDENTIFICATION:

**ADDITION/RENOVATION TO AN
EXISTING BUILDING**

CONTRACT NUMBER AND IDENTIFICATION: **ONE – GENERAL CONSTRUCTION**

THIS BID IS SUBMITTED TO:

ELIZABETH TOWNSHIP
423 Southview Drive
Lititz, PA 17543

1. The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with Owner in the form included in the Bidding Documents to perform and furnish all Work as specified or indicated in the Bidding Documents for the Contract Price and within the Contract Time(s) and in accordance with the other terms and conditions of the Bidding Documents.
2. Bidder accepts all of the terms and conditions of the Invitation to Bid and Instructions to Bidders, including without limitation those dealing with the disposition of Bid security. This Bid will remain subject to acceptance for a period of 60 days from the date of Bid opening unless award is delayed by a required approval from a governmental agency, the sale of bonds, or the award of a grant, or grants, in which event the Bids shall remain open for a period of 120 days from the date of Bid opening. Thirty-day extensions of the date for the award may be made by the mutual written consent of the Owner and the apparent Successful Bidder. Bidder agrees, if required by Owner prior to and as a condition of Contract award, to execute and sign any documents related to financing of the Project. Bidder will sign and submit the Agreement with the Bonds and other documents required by the Bidding Documents within 15 days after the date of Owner's Notice of Intent to Award.
3. In submitting this Bid, Bidder represents, as more fully set forth in the Agreement, that:
 - 3.1. Bidder has examined copies of all the Bidding Documents and of the following Addenda (receipt of all which is hereby acknowledged):

Date	Number
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- 3.2. Bidder has visited the site and has become familiar with and is satisfied as to the general, local, and site conditions that may affect cost, progress, performance, and furnishing of the Work;
- 3.3. Bidder is familiar with and is satisfied as to all federal, state, and local Laws and Regulations that may affect cost, progress, performance, and furnishing of the Work.
- 3.4. Bidder has carefully studied any available reports of explorations and tests of subsurface conditions at or contiguous to the site and all drawings of physical conditions in or relating to existing surface or subsurface structures at or contiguous to the site (except Underground Facilities) which have been identified in Paragraph SC-4.02 of the Supplementary Conditions as provided in Paragraph 4.02 of the General Conditions. Bidder acknowledges that any such reports and drawings are not Bidding Documents or Contract Documents and may not be complete for Bidder's purposes. Bidder acknowledges that Owner and Engineer do not assume responsibility for the accuracy or completeness of information and data shown or indicated in the Bidding Documents with respect to Underground Facilities at or contiguous to the site. Bidder has obtained and carefully studied (or assumes responsibility for having done so) such additional or supplementary examinations, investigations, explorations, tests, studies and data concerning conditions (surface, subsurface, and Underground Facilities) at or contiguous to the site or otherwise which may affect cost progress, performance, or furnishing of the Work or which relate to any aspect of the means, methods, techniques, sequences, and procedures of construction to be employed by Bidder and safety precautions and programs incident thereto. Bidder does not consider that any additional examinations, investigations, explorations, tests, studies, or data are necessary for the determination of this Bid for performance and furnishing of the Work in accordance with the times, price, and other terms and conditions of the Bidding Documents and Contract Documents.
- 3.5. Bidder is aware of the general nature of Work to be performed by Owner and others at the site that relates to Work for which this Bid is submitted as indicated in the Bidding Documents and Contract Documents.
- 3.6. Bidder has correlated the information known to Bidder, information and observations obtained from visits to the site, reports and drawings identified in the Bidding Documents and Contract Documents and all additional examinations, investigations, explorations, tests, studies, and data with the Bidding Documents and Contract Documents.
- 3.7. Bidder has given Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Bidder has discovered in the Bidding Documents and Contract Documents and the written resolution thereof by Engineer is acceptable to Bidder, and the Bidding Documents and Contract Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performing and furnishing the Work for which this Bid is submitted.
- 3.8. This Bid is genuine and not made in the interest of or on behalf of any undisclosed person, firm, or corporation and is not submitted in conformity with any agreement or rules of any group, association, organization, or corporation; Bidder has not directly or

4. Bidder shall complete the Work for the lump sum prices and/or unit price(s) shown on the attached PennBid document. Stipulated prices (including those for Quantity Adjustments) in the Bid Form shall be all-inclusive. They shall include furnishing all labor, superintendence, necessary equipment, utilities and facilities, furnishing and installing all Products described in the Drawings and Specifications, performing all work necessary for, or incidental to completing the Work, Contractor's overhead, profit and burden costs and performing all other obligations imposed by the Agreement. Refer to Section 01025 for description of pay items.

1. All Work described in the Drawings and Specifications.

BID PRICE (Figures):

Bidders shall attach a copy of the PennBid results to the Bid Form in lieu of duplicating the figures manually

BID PRICE (Words):

5. Bidder agrees that the Work will be substantially complete on or before the dates or within the number of calendar days indicated in the Agreement; and accepts the provisions of the Agreement as to liquidated and other damages in the event of failure to complete the Work on time.

Note: BASE BID PRICE does not include the ALTERNATES.

ALTERNATES

Alternates described below, at the option of the Owner, shall be considered as alternates to the corresponding Base Bid Items above. **Submission of a price on alternates is mandatory. Failure to submit a price will result in rejection of the Bid.**

Alternates are further described in Section 01030.

A. Standing Seam Metal Roofing \$ (ADD/DEDUCT)

Accepted "Alternates" will be included in the total Bid Price used to evaluate Bids and will be included in the initial Contract Price.

6. **Bidder shall electronically submit scanned signed and sealed copies of the original Bid Form and all required documents listed in Paragraph 7 to PennBid upon Bid submission.**

7. **Within (2) business days after the date of the Bid opening the apparent low Bidder and the next two lowest Bidders shall submit originals of the Bid Form and the following documents, which are attached to the Bid Form and are made a condition of this Bid, showing original signatures and seals. Bidders shall attach a copy of the PennBid results to the Bid Form in lieu of duplicating the figures manually.**

7.1 Required Bid Security in the form of _____.

7.2 Experience Questionnaire; Document 00400.

7.3 List of Proposed Subcontractors; Document 00450.

7.4 Evidence of Bidder's and its Subbidder(s) qualification to do business in the Commonwealth of Pennsylvania or covenant to obtain such qualification prior to and as a condition of award of the Contract (for PA - to be provided if Bidder/Subbidder is out of State).

7.5 Affidavit of Non-Collusion; Document 00460.

7.6 Resolution of Authorization if Bidder is a Corporation.

7. Communications concerning this Bid will be addressed to (Bidder's Contact Person):

Phone: () _____
Fax: () _____
Company Email Address: _____

8. The terms used in this Bid are defined and have the meanings assigned to them in the General Conditions, as may be amended by the Supplementary Conditions, included as part of the Bidding Documents.
9. Bidder acknowledges that the Bid Price is based on Products and methods described and named in the Drawings and Specifications.

INTENDING TO BE LEGALLY BOUND, the undersigned submits the forgoing Bid this ____ day of _____, 2023.

(If Bidder is an Individual)

Signature of Witness

Signature of Individual

Trading and doing business as:

Name of Business

Address of Business

(If Bidder is a Limited Liability Company – All Members Must Sign)

Name of Company

Address of Company

Signature of Witness

Signature of Member

Signature of Witness

Signature of Member

Signature of Witness

Signature of Member

(If Bidder is a Partnership - All General Partners Must Sign)

	Name of Partnership

	Address of Partnership
_____	_____
Signature of Witness	Signature of Partner
_____	_____
Signature of Witness	Signature of Partner
_____	_____
Signature of Witness	Signature of Partner

(If Bidder is a Corporation)

Attest:

	Name of Corporation
_____	_____
Signature of Secretary or Assistant Secretary	Address of Principal Office
(Corporate Seal)	_____
	State of Incorporation

	Signature of President or Vice President

Type or print name below each signature.

State here the names and addresses of all members, if a limited liability, or partners, if a partnership, or of three principal officers, if a corporation.

END OF BID FORM