

Penn State University  
Harrisburg Campus  
Stadium and Restroom Building  
PSU Project # 00-08713.00

WMF project No.: 2022.138.00

**ADDENDUM NO. 1**

April 03, 2024

**TO ALL BIDDERS**

The Contents of this Addendum alter and amend the original drawings and specifications and take precedence over the related items therein.

**GENERAL**

- Prebid Conference Report and attendance sheet is attached to this Addendum 01.
- Revised Div 00 Section A listing revised dates for Bid RFIs and Substitution Requests is attached to this Addendum 01.

**SPECIFICATIONS**

Revised Table of Contents is attached to this Addendum 01.  
Revised Division 00 Section A is attached to this Addendum 01.  
Division 01 56 39 Specifications are attached to this Addendum 01.

**DRAWINGS**

The following revised drawings are attached to this addendum 01.  
C502

**SUBSTITUTIONS**

**BID RFI RESPONSES**

All Bid RFIs and their responses will be listed below, only the RFI question and response will be listed without the sender's identity being disclosed.

Question: Please provide profiles / inverts / top of structure for the proposed storm drain.  
Response: Revised drawing C502 is attached to this Addendum 01.

Question: Section 01 21 00 Allowances is provided in the Spec Book but does not show up in the table of contents. Please confirm if this spec section is applicable to this project. Response: Section 01 21 00 Allowances is applicable to this project and will be added to the Table of Contents, see revised Table of Contents attached to this Addendum 01.

Question: Section 01 56 39 Temporary Tree & Plant Protection is listed in the Table of Contents but not in the spec sections. Response: Section 01 56 39 Temporary Tree & Plant Protection is included in this Addendum 01.

Question: Spec section 23 81 10 Unitary Equipment and 26 43 13 Surge Protection for Low Voltage Electrical Power Circuits are listed in the table of contents but not included in the specification sections. Response: 23 81 10 Unitary Equipment and 26 43 13 Surge Protection for Low Voltage Electrical Power Circuits are not applicable to this project and should be removed from the Table of Contents. Revised Table of Contents is attached to this Addendum 01.

The inclusion of this Addendum shall be acknowledged upon submission of the Contractor's Bid via eBuilder. By submission of a Bid, Bidder agrees to full acceptance of the provisions herein. All other provisions of these Specifications, Drawings, and Contract Documents shall remain unchanged and in full effect.

This Addendum shall be attached to and become part of the Specifications for the above Contract.

Attachments:

- General items as listed above.
- Specifications as listed above.
- Revised Drawings as listed. Total of 1

**END OF ADDENDUM NO. 1**

# WMF

WEBER MURPHY FOX  
ARCHITECTURE INTERIORS CONSTRUCTION

PROJECT: The Pennsylvania State University – Harrisburg Campus  
Stadium Seating & Restroom Building  
777 W. Harrisburg Pike  
Middletown, PA 17057  
PSU Building No.: HB 0985-113 Restroom Building  
HB 0985-114 Press Box  
HB 0985-115 Spectator Seating  
PSU Project No.: 00-08713.00  
WMF Project No.: 2022.138.00

DATE: 2024-03-28  
Project Start Date: TBD  
Substantial Completion Date: 2024/11/01  
Final Completion Date: 2024/11/22

SUBJECT: Pre Bid Conference Report  
\*Non-Mandatory

MEETING CALLED TO ORDER AT 10:00 AM

WELCOME: Anthony Grace, Project Manager Weber Murphy Fox, Inc.

ATTENDEES (\* indicates not in attendance)

Owner PSU

	Douglas Wenger	814.863.9622	jdww132@psu.edu
*	Daniel Barlup	717.948.6236	deb39@psu.edu
	John Krause	814.826.8381	jjk25@psu.edu
*	Todd Camp	717.948.6235	thc102@psu.edu
	Mike Roth	717.948.6235	mjr11@psu.edu

Architect Weber Murphy Fox, Inc.

*	<u>Anna Childe</u>	814.206.0981	achilde@wmf-inc.com
*	Dennis Wilkins	814.920.1926	dwilkins@wmf-inc.com
*	Lina Abdul-Nabi	814.206.0982	labdul@wmf-inc.com
*	Theodore Thwing	814.206.0984	tthwing@wmf-inc.com

Construction Administrator

Anthony Grace	814.208.0983	agrace@wmf-inc.com
cell 814.528.2617		

Structural Engineer Diviney & Associates

*	Randy Diviney	814.317.5037	rdiviney@dastructures.com
*	Darin Decker	814.317.5035	ddecker@dastructures.com

Civil Engineer K and W Engineers

*	Marc Singlet	717.635.2835	msinglet@kandwengineers.com
*	Marc Kurowski	717.635.2835	mkurowski@kandwengineers.com

MEP Engineer Barton Associates, Inc.

*	Robert Sells	717.845.7654	ras@ba-inc.com
*	Aaron Cunningham	717.845.7654	acs@ba-inc.com

Trade Contractors      See attached attendance sheet

#### DESCRIPTION OF PROJECT:

The Work of Project: New bleachers and press box in addition to a restroom building are proposed to be built on the site of an existing soccer field. The bleachers will accommodate 500 spectators. The press box will be accessed through the bleachers. The new restroom one-story building will include public restrooms, storage for athletic items, and covered storage for a gator and field maintenance equipment. A new paved road will connect the existing parking in front of the EAB building to the Restroom building. Accessible parking will be added to the existing parking lot. Site work will also include a concrete public plaza in front of the Restroom building and a path to the bleachers., and new utilities extension as indicated on drawings. Removal of excess spoils shall be in compliance with the PA DEP Management Fill Policy, see regulations in specifications.

Digital Proposals for the following contracts as per the bid documents will be accepted via the PSU eBuilder System only.

Contract No. 1:            General Construction

Bids Due:                    Wednesday May 1 2024 @ 3:00pm Prevailing Time

The bids are due electronically via the PSU eBuilder System (see bid information).

#### 1 ADMINISTRATIVE REQUIREMENTS:

Contracts: PSU will accept bids for the contracts as listed. Construction Contract 1-C will be executed between the Owner and the Trade Contractors.

- 1.0 All provisions of the Construction 1-C Contract will apply. NOTE: All GC bidders must be pre-qualified by PSU. Other contractor pre-qualifications include: Plumbing, Access Control - Intel, Telecom.
- 1.1 Insurance: Insurance certificates from the trade contractors as specified must be submitted to PSU before their work is begun. Via eBuilder.
- 1.2 Bonds: Note: Bid Bond, Performance and Payment Bonds will be required for this project.
- 1.3 Government Wage Requirements: PA Department of Labor and Industry Rates, see Notice to Bidders.
- 1.4 Bids Due: Bids are due: Wednesday, May 1, 2024 @ 3:00pm electronically via the PSU eBuilder System. See Notice to Bidders.
- 1.5 BIM Project Execution Plan: A BIM Project Execution Plan will not be required for this project.
- 1.6 PSU Review of Requirements:  
There are no Liquidated Damages for this project.

All future site visits must be coordinated with PSU Dan Barlup, 717.805.5891, deb39@psu.edu.

The Soccer Field will be in use during construction, GC will be required to coordinate construction fencing to accommodate field activities.

Temporary construction fence: chain link fencing, driven posts not in concrete is preferred, blue privacy fabric is not required.

Excavation: Rock is considered as unclassified; all soils must stay on campus - coordinate with PSUH for location; there is a Geo-Tech report from previous construction, see special soils requirements in specifications..

**The last day to submit substitution requests is Noon 12:00pm on Monday, April 15, 2024.**

**The last day to submit bid RFIs is: Noon 12:00pm on Monday April 15, 2024. All Bid RFIs submitted after this day and time will be ignored.**

Hazardous Material Removal: The Owner is responsible for the removal of all hazardous materials.

Building Permit. The Owner will secure the building permit. NPDES permit process is underway, Contractor will need to be a co-permittee.

## 2 STATUS OF PROJECT:

### 2.1 Schedule:

Bids due: Wednesday, May 1, 2024 @ 3:00PM

Substantial Completion date: 2024/11/01

Final Completion date (completion of all punch list items): 2024/11/22

**Interim Substantial Completion date for new parking lot: 2024/08/02**

## 3 SAFETY:

- 3.1 Safety: The trade contractors are responsible for maintaining their safety program in full compliance with all applicable OSHA procedures. Contractor is required to submit their site specific safety plan via eBuilder,

## 4 JOB CONFERENCES:

### 4.1 Job Conferences: Job Conferences will be held

It is important that the Owner, Architect, and Contractors have a representative in attendance at all meetings with the authority to speak for their representative company. WMF will complete Job Conference Minutes and distribute to all parties.

Coordination Meetings: Coordination Meetings will be every week at a time convenient to the Project Foremen on the site.

## 5 LIST OF SUBCONTRACTORS, DETAILED COST BREAKDOWNS, SCHEDULE OF WORK:

- 5.1 Subcontractors, Suppliers: The Contractors should submit to the Architect within 10 days after signing Contracts, a complete list of names/addresses/phone numbers of each Subcontractor and major supplier. Contractor shall submit electronic copies via eBuilder for approval and distribution.

The Architect will review each source and forward copies to appropriate parties. This list may be amended as work progresses; however, submission of initial list or amendments must be made in advance of ordering materials or authorizing Subcontractors to proceed.

- 5.2 Detailed Cost Breakdown: The Contractors shall submit to the Architect, prior to submitting any invoices, a detailed contract cost breakdown (schedule of values) for approval. Follow the eBuilder requirements.

Project Schedule: The Contractors shall submit to the Architect within ten (10) days after signing contracts a complete project schedule showing all aspects of the project. Submitted via eBuilder.

Coordination: The Contractors are bound by the Contract Documents to coordinate their work with the work of their subcontractors and any other contractor on site.

## 6 PAYMENTS/CHANGE ORDERS:

General: All items discussed in Sections #1 and #5 above must be submitted and approved prior to request for first payment. Application for Payment forms are to correspond with the Cost Breakdown and be submitted on the required PSU forms and format as per the PSU eBuilder requirements.

Applications for Payment will be accepted up to the fifth of the month for work completed by the end of the past month. Contractor shall submit electronic copies to the Architect for approval (pencil copy), upon approval the signed and notarized AFP will be submitted. Late Applications for Payment will be held until the next month. AFP to be submitted as per the PSU eBuilder requirements.

Retainage: Retainage will be withheld at the rate of 6% of the total work completed and stored, to the date of Application for Payment. Reduction of retainage to 3% may be permitted at 50% completion of Contract. At date of Substantial Completion, retainage may be released with an amount equal to 1.5 times the value of punch list items and major uncompleted work held in escrow, until final completion.

Stored Materials: Stored materials may be included in the Contractors' Applications for Payment. Materials may be stored at the site or in Contractor's Warehouse. Evidence of existence and insurance for materials stored off site must be provided to the Architect before payment can be approved for same. The Owner and Architect encourage early purchase of materials to ensure schedule performance.

Change Orders: No changes from the Contract Documents will be allowed without a written Change Order, prepared and executed in advance, including cost breakdowns or materials justification as may be requested by the Architect.

Architect will prepare Change Orders. Contractor shall not include Change Order on payment request until same has been approved.

Field Orders: Due to the nature of this project, it is anticipated that there will not be cost-affecting changes required due to on-site conditions. Any such changes that may arise will be authorized as Field Orders. No payment will be made for any work not agreed to in advance and covered by a change order.

## 7 CORRESPONDENCE/SUBMITTALS/PROJECT RECORDS:

Correspondence: All correspondence during the bid period shall be via the PSU eBuilder system - no exceptions. All correspondence from the Contractors regarding the project during construction shall be directed to Anthony Grace at the State College office of Weber Murphy Fox, 403 South Allen Street, Suite 115, State College Pa 16801. (814) 206.0983, cell (814) 528.2617 email [agrace@wmf-inc.com](mailto:agrace@wmf-inc.com) A letter of transmittal must accompany items for approval, such as Shop Drawings, etc. Transmittal must show clearly the Contractor name, project title, WMF project number, date item and action requested.

Shop Drawings, Submittals: Shop Drawings, Spec. Sheets, Catalogue Cuts, Schedules, Test Reports and Certifications should be submitted with Contractor approval stamp electronically. Samples of items indicated on Schedule (two sets) should be tagged, showing project name, contractor name, WMF project number and specification section. Samples shall be stored at the project site so referral may be made if needed, for duration of construction. All submittals - RFIs must be submitted via the PSU eBuilder system.

The Trade Contractor is responsible for providing a minimum of three (3) copies of installation instructions, parts lists or maintenance instructions which come packaged with equipment. These items should be maintained by the Trade Contractor at time of material installation for inclusion in Operation and Maintenance Manuals. Final payment will not be made until this information is complete. Follow Div 01 specifications.

As-Built Drawings: All Trade Contractors are responsible for maintaining accurate records of changes or alterations to the work. Throughout the project, the Trade Contractor will maintain one clean set of drawings. Prior to each trade contractor leaving the project, all changes must be compiled and transposed to this set. At the completion of the project the trade contractor will submit the as-built drawings to the Architect for inclusion in the final documents for the Owner. One hard copy (red lined) and one digital color copy (CD or flash drive) are required. Follow Div 01 specifications and the PSU eBuilder requirements.

Plans and Specifications: Plans and specifications are available as described in the notice to bidders.

## 8 TEMPORARY FACILITIES:

8.1 Water: Available from existing service – Coordinate with PSU. The owner has committed to cover the cost of the temporary water.

8.2 Electrical: Available from existing service – Coordinate with PSU, The owner has committed to cover the cost of the temporary electric. Contractors required to provide their own power above normal line voltage.

8.3 Temporary Heat: Trade Contractors to provide temporary heat as necessary.

8.4 Toilets: The General Contractor will be required to provide temporary restrooms for their workers.

8.5 Dumpsters: The General Contractor will provide dumpsters.

8.6 Field Office: The Contractors will be responsible for their own field office and storage .

8.7 Clean Up: Each Trade Contractor is required to pick up his own mess daily and dispose of it. This site is within an occupied campus and must be maintained neat and clean at all times.

8.8 Damages: Each Trade Contractor is responsible for damages done to his work or work of others by their employees or agents. Note: all necessary measures must be taken to protect sidewalks, stairways, lawn and landscape areas surrounding the building, contractor is responsible for repairing all damages and restoration to original condition. Contractor is required to provide the necessary fencing to protect the surrounding areas from falling debris throughout the length of this project.

Staging Area: PSU will make available a small area in the adjacent grass area. Contractor required for all restoration at completion of the project. Note: the adjacent paved parking lot is not to be used for any construction related activities.

#### 9 NEW BUSINESS:

- 9.1 Bidding questions: All Bid Questions must be submitted via eBuilder as a Bid RFI.
- 9.2 Addendum No. 1 will be issued and include the prebid meeting report along with any bid RFIs., revised specs, drawings, etc.
- Site Visits: Contractors are encouraged to become familiar with the site.
- 9.3 Additional site visits must be coordinated with PSU. PSU Harrisburg contact: Daniel Barlup 717.805.5891 deb39@psu.edu
- 9.4 Work Hours: All work shall be performed during normal daylight hours: 7am to 5pm.

#### 10 QUESTIONS AND COMMENTS:

The Pre Bid Conference adjourned at approximately 10:45 am followed by a tour of the project site by the Bidders.

Attachments: Pre Bid Conference Attendance Sheet

Any persons who take exception to any statements in this report shall notify the author, in writing, within five (5) days from the date of receipt of this report, stating in detail the correction or omission. Otherwise, this report shall be considered correct and final.

c: Owner – PSU  
Architects – WMF  
Engineering Consultants

S:\Cloud Projects\2022.138.00 - PSUH Stadium Seating and Restroom  
Bldg\001 General\10 Buyout\PREBID

WMF, Inc.  
403 SOUTH ALLEN STREET SUITE 115 STATE COLLEGE, PENNSYLVANIA 16801  
www.wmf-inc.com  
ERIE CLEVELAND STATE COLLEGE