

SECTION 23 00 00 - GENERAL PROVISIONS FOR HVAC SYSTEMS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 DEFINITIONS

- A. Action Submittals: Written and graphic information and physical samples that require Engineer's responsive action. Action submittals are those submittals indicated in individual Specification Sections as "action submittals."
- B. Informational Submittals: Written and graphic information and physical samples that do not require Engineer's responsive action. Submittals may be rejected for not complying with requirements. Informational submittals are those submittals indicated in individual Specification Sections as "informational submittals."
- C. Substitutions: Changes in products, materials, equipment, and methods of construction from those required by the Contract Documents.
 - 1. Substitutions for Cause: Changes proposed by Contractor that are required due to changed Project conditions, such as unavailability of product, regulatory changes, or unavailability of required warranty terms.
 - 2. Substitutions for Convenience: Changes proposed by Contractor or Owner that are not required to meet other Project requirements but may offer advantage to Contractor or Owner.

1.3 SUBMITTALS

- A. Comply with Division 01 requirements for submittals.
- B. Submit shop drawings and product data in PDF electronic format for approval to Engineer at shopdrawings@ba-inc.com.
- C. Action Submittals and Informational Submittals: Review each submittal and check for coordination with other Work of the Contract and for compliance with the Contract Documents. Note corrections and field dimensions. Mark with approval stamp before submitting to Engineer.
- D. Contractor's Approval: Indicate Contractor's approval for each submittal with a uniform approval stamp or indication in web-based Project management software. Include name of reviewer, date of Contractor's approval, and statement certifying that submittal has been reviewed, checked, and approved for compliance with the Contract Documents.
 - 1. Engineer will not review submittals received from Contractor that do not have Contractor's review and approval.

- E. Action Submittals: Engineer will review each submittal, indicate corrections or revisions required, and return to Contractor.
- F. Informational Submittals: Engineer will review each submittal and will not return it, or will return it if it does not comply with requirements. Engineer will forward each submittal to appropriate party.
- G. Partial submittals prepared for a portion of the Work will be reviewed when use of partial submittals has received prior approval from Engineer.
- H. Each submittal shall contain shop drawings or product data for items in only one specification section. Submittals containing information about items from multiple specification sections will be returned without review.
- I. Each submittal shall contain shop drawings or product data for all items in one specification section to be provided for this Project. Incomplete submittals are unacceptable and will be returned for resubmittal without review.
- J. Engineer will return without review submittals received from sources other than Contractor.
- K. Submittals not required by the Contract Documents will be returned by Engineer without review or action.
- L. Clearly identify on each submittal specified items, accessories, and options, as applicable to this project. Catalog numbers, part numbers, etc. on submittals will not be reviewed for correctness. Submittals not clearly indicating only the items to be provided for this project will not be approved.
- M. Submittal review by is for conformance with design concept of the Project and general compliance with information given in the construction documents. Approval, corrections and/or comments made as part of the submittal review do not relieve the Contractor of the responsibility from conformance with all requirements of the Contract Documents, applicable codes and laws. Contractor is responsible for dimensions, quantities, and performance requirements to be confirmed and correlated at the job site; for information that pertains solely to the fabrication processes or to techniques of construction; and for all coordination with the Work of all trades.
- N. At the time of each submittal, Contractor shall give Engineer specific written notice of such variations, if any, that the Shop Drawing or product submitted may have from the requirements of the Contract Documents, such notice to be in a written communication separate from the submittal; and, in addition, shall cause a specific notation to be made on each Shop Drawing and sample submitted to Engineer for review and approval of each such variation.
- O. Engineer's review and approval of Shop Drawings or products shall not relieve Contractor from responsibility for any variation from the requirements of the Contract Documents unless Contractor has in writing called the Engineer's attention to each such variation at the time of each submittal and Engineer has given written notation thereof incorporated in or accompanying the Shop Drawing or product approval; nor will any approval by Engineer relieve contractor from responsibility for complying with the requirements of this paragraph.
- P. Shop drawing submittals shall be accompanied by a transmittal sheet with the applicable specification section number and the "name" of the item or items being submitted clearly indicated on the transmittal. All "names" on the transmittal shall match exactly the "names" listed in the specifications for the item being submitted.

- Q. The name of the supplier, distributor, subcontractor, etc., who will furnish equipment and items to the Contractor shall appear on the shop drawings when submitted. Shop drawing submittals without supplier's, distributors, subcontractors, etc., name will not be reviewed and will be returned without review.
- R. If Engineer is required to review any shop drawing or product data submittal more than two times, a Change Order will be issued to the Contractor for a credit due on the Contract Price to recoup Engineer's expenses associated with the multiple reviews.
- S. Complete sets of approved shop drawings and product data, as required in Division 01, shall be delivered to Owner at completion of Work.

1.4 SUBSTITUTIONS

- A. Comply with Division 01 requirements for substitutions.
- B. Specifications for each piece of equipment and each item of material are written around a product of a specific base manufacturer. This base manufacturer is the basis of design, dimensions, and details. The basis of design manufacturer's name and model information are included with the product description as designated next to the manufacturer's name under the heading "Acceptable Manufacturers".
- C. Substitution • manufacturers are defined as any manufacturer other than the one used as the basis of design. Substitution • manufacturers will be permitted, in accordance with the bidding requirements and where indicated herein.
- D. Manufacturers named in the product description, in addition to the base manufacturer, are substitution manufacturers, have been determined to be manufacturers capable of manufacturing products similar to the base manufacturer and these manufacturers are acceptable substitution manufacturers to the base manufacturer. Where additional manufacturer's names do not appear with the base manufacturer, the reserves the right to disallow any substitution manufacturers. Where the base manufacturer's name is followed by the term "no substitution""", no substitution manufacturers will be considered.
- E. Naming of specific manufacturers shall not be construed as eliminating products or services of other substitution manufacturers having comparable items. Where permitted by these Specifications, and where Bidder desires to use other substitution manufacturers, they may submit a request for approval to use the substitution manufacturer in accordance with bidding requirements.
- F. Products described in Specifications are intended to set a quality level and ensure a workable system. Substitution of manufacturers, including those herein named, may be made only after approval of Bidder shall assume full responsibility for installation and dimensional changes required by the use of all substitution manufacturer's products, including revisions to wiring, controls, piping, structural revisions, and all room or space changes as required due to dimension differences of the substitution manufacturer product. approval of substitution manufacturer's products shall be limited to compliance with information given on the Drawings and Specifications.
- G. Where the Bidding requirements call for submittal for approval of substitutions prior to bids due, all approvals given are for substitution manufacturers only, not approval of any particular product. An approved substitution manufacturer's product must comply with all requirements of the specifications and drawings for the base manufacturer's product.

PART 2 - PRODUCTS

2.1 MATERIALS

- A. Provide all materials and equipment as new, without imperfections or blemishes.

PART 3 - EXECUTION

3.1 INSTALLATION

- A. Drawings are generally indicative of work to be installed but may not indicate all bends, fittings, boxes, etc. required to meet field conditions.
- B. Coordinate installation of work of this Division with Work of other Divisions. Install in most direct manner possible to avoid interference between conduits, piping, ducts, equipment, and architectural or structural features. Work installed in an arbitrary manner without regard for Work of other Divisions will not be accepted.
- C. Provide scaffolding and hoist or rigging materials as required for installation of Work of this Division.
- D. Where equipment is furnished as Work of other Divisions for installation or wiring under Work of this Division, obtain and coordinate with approved shop drawings and installation instructions from respective contractor prior to rough-in.
- E. Mechanical scope shown in each area of work shall be completed during construction phase as indicated on architectural phasing plans and/or phasing construction sequence narrative.
- F. Codes and Standards:
 - 1. Comply with all applicable local, state, national, and international codes and ordinances.
 - 2. Reference to codes and standards listed herein shall constitute minimum acceptable requirements. Where Drawings and Specifications requirements exceed those of codes listed, Drawings and Specifications shall take precedence for Work of this Project.
 - 3. Where applicable, materials and equipment shall bear the label of approval of Underwriters Laboratories, Inc.
- G. Coordination - New Construction:
 - 1. Openings and recesses in new construction (including cutting, patching, and finishing) necessary for installation of Work of this Division to be provided by General Contractor. Coordinate required locations, dimensional data, and scheduling of Work with General Contractor.
- H. Coordination - Existing Construction:
 - 1. Cut openings required in existing construction for installation of mechanical equipment, materials, and devices. Perform all cutting, patching, and refinishing as required to match surroundings.

2. Existing Ceilings: Remove existing ceiling tile where required for installation of mechanical Work. Reinstall existing ceiling tiles as Work is completed. All damaged or broken ceiling tile caused by Work of this Division shall be replaced at no cost to Owner.
3. Existing Raised Floor Panels: Remove existing raised floor panels where required for installation of mechanical work. Reinstall panels as Work is completed. All damaged or broken panels caused by Work of this Division shall be replaced at no cost to Owner.

I. Painting:

1. Equipment furnished under this Division that is pre-painted or pre-finished by manufacturer shall have all nicks, scratches, blemishes, and rust spots cleaned, primed, and refinished prior to final acceptance by Owner.
2. Painting shall be in accordance with the Division 09.
3. General Contractor will paint exposed unfinished equipment, conduit, supports and miscellaneous steel installed under this Division.

3.2 HAZARDOUS MATERIALS

- A. Promptly notify Owner and if hazardous materials are observed in the structure or on the project site during the course of Work. Do not perform any work pertinent to the hazardous material prior to receipt of special instructions from the Owner. Hazardous materials • • are defined as asbestos, PCBs, petroleum, radioactive material, or hazardous waste substances.

3.3 CLEANING

- A. Upon completion of Work, remove all dirt, foreign materials, stains, fingerprints, etc., from all parts and equipment.
- B. Remove all construction debris and vacuum interior spaces of all compartmental equipment.
- C. Conduct cleaning and disposal operations to comply with codes, ordinances, regulations and anti-pollution laws.

3.4 Work shall be subject to inspection by the PROTECTION FROM DUST AND DEBRIS

- A. During patching, painting, ceiling removal and replacement, working on the ceiling or on things above the ceiling, etc., maintain cloths or suitable building paper covers to protect building surfaces. Protective measures (drop cloths, protective covers, etc.) shall be placed and sealed over all furniture and equipment to keep items clean and protected against dirt, dust and debris from entering furniture and equipment that the Owner has not removed.
- B. Upon completion of work each day when building is occupied, remove all temporary covers, drop cloths, and debris and vacuum clean all worked-in areas to mitigate carrying of dirty materials and tracking dirt throughout building during time construction is not occurring.

END OF SECTION 23 00 00